

**XVIth Congress of the Conference of European
Constitutional Courts – Preparatory Meeting 2012
“Circle of Presidents”
Vienna, 9 to 11 September 2012**

REGISTRATION FORM

1. REGISTRATION*

Please scan in the form, completed and signed for each participant, and send it by e-mail to both of the addresses shown below:

<p>Constitutional Court Judenplatz 11, 1010 Vienna Contact: Dr. Reinhild Huppmann Mag. Barbara Biedermann Phone: + 43-1-531 22-489, 535 <u>E-mail</u>: praesidentenrunde2012@vfgh.gv.at <u>Fax</u>: + 43-1-531 22 499</p>
--

<p>Vienna Grand Hotel Kärntner Ring 9, 1010 Vienna Contact: Margit Chaloupka Phone: + 43-1-515 80-1820 <u>E-mail</u>: mchaloupka@jjwhotels.com <u>Fax</u>: + 43-1-515 13 14</p>
--

2. PERSONAL DATA

Surname			
First name			
Title			
Court/Institution			
Address			Country
E-Mail			
Phone		Fax	
Accompanying partner (spouse)			
Languages spoken by order of preference			

* Separate registration forms are to be filled in for drivers or security officers!

REGISTRATION FORM

3. TRAVEL DETAILS

3.1. Arrival/Departure:

Arrival/air	Date		
	Time	Flight no.	
Departure/air	Date		
	Time	Flight no.	
Arrival/train	Date		
	Time	Train no.	
Departure/train	Date		
	Time	Train no.	
Car	Date and time		

3.2. Transfer

Transfer between Vienna airport (Schwechat)/the railway station and the Vienna Grand Hotel will be provided for on the days of arrival and departure. I intend to use this service:

Yes

No

4. HOTEL ACCOMMODATION

4.1. Terms and conditions

- All the room rates indicated are based on a special arrangement between the Grand Hotel and the Constitutional Court. They apply not earlier than **7 September** and not later than **12 September 2012**.
- Moreover, for the two nights from **9 to 11 September 2012**, the Constitutional Court will contribute **€ 110.00 per night** (official conference days) to the costs of accommodation.
- Please note that on the day of arrival the rooms will be ready for **check-in from 2:00 p.m.; check-out** on the day of departure is **by 12:00 noon**. In case of arrival before 2:00 p.m., the hotel is not able to guarantee earlier availability of the rooms. For late departure (after 12:00 noon) 50% of the agreed room rate will be charged per room.
- **Breakfast** is included in the room rate and will be served on the first banquet floor on 10 and 11 September 2012. Other services included in the room rate:
 - a bottle of mineral water in your room
 - broadband Internet access and WLAN free of charge
 - free access to the fitness centre
 - use of the Business Centre free of charge
- The contract for accommodation and payment thereof is made directly between the guest and the Vienna Grand Hotel.
- The room rates indicated include taxes and all charges payable.

member of *JJW Hotels & Resorts*

A member of
The Leading Hotels of the World

Kärntner Ring 9, A-1010 Wien, Telefon +43-1-515 80-0, Telefax +43-1-515 13 14 www.grandhotelwien.com,
Bankverbindung: Bank Austria Creditanstalt AG, Kto. 52946 000 247; Swift Code BKAUATWW, IBAN AT63 1200 0529 4600 0247
Grand Hotel GesmbH; Gerichtsstand Wien, DVR: 0749079, FN: 63701d, UID-Nr.: 16184607

REGISTRATION FORM

4.2. Categories of rooms

Bookings for single or double rooms can be made in the following categories:

Superior, Deluxe and Exclusive categories	Rate per night: <u>official overnight stays</u> 9 and 10 September 2012	Rate per night: 7.9. and 8.9. as well as 11.9. and 12.9. 2012	Date of arrival	Date of departure	Smoker yes/no
Single	€ 200.00	€ 310.00			
Double	€ 240.00	€ 350.00			

Depending on availability, suites can be booked at the following rates (please tick):

Junior Suite with king and twin beds	Rate per night: official overnight stays 9 and 10 September 2012	Rate per night: 7.9. and 8.9. as well as 11.9. and 12.9. 2012	Date of arrival	Date of departure	Smoker yes/no
Single	€ 490.00	€ 600.00			
Double	€ 540.00	€ 650.00			

Executive Suite	Rate per night: official overnight stays 9 and 10 September 2012	Rate per night: 7.9. and 8.9. as well as 11.9. and 12.9. 2012	Date of arrival	Date of departure	Smoker yes/no
Single	€ 790.00	€ 900.00			
Double	€ 840.00	€ 950.00			

Senior Suite	Rate per night: official overnight stays 9 and 10 September 2012	Rate per night: 7.9. and 8.9. as well as 11.9. and 12.9. 2012	Date of arrival	Date of departure	Smoker yes/no
Single	€ 1290.00	€ 1400.00			
Double	€ 1340.00	€ 1450.00			

Deluxe Suite	Rate per night: official overnight stays 9 and 10 September 2012	Rate per night: 7.9. and 8.9. as well as 11.9. and 12.9. 2012	Date of arrival	Date of departure	Smoker yes/no
Single	€ 1790.00	€ 1900.00			
Double	€ 1840.00	€ 1950.00			

REGISTRATION FORM

4.3. Special requests

If you have any special requests, please let us know:

5. RESERVATION/CANCELLATION

5.1. Reservation

Deadline for reservation: **25 May 2012, at the latest**

For reservations made after that date, the ability of the hotel to guarantee rooms at the prices indicated above depends on availability.

Reservation will only be confirmed upon notification of valid credit card details (please tick):

Amex

Visa

MasterCard

Diners

Credit card number		Expiry date	
Name of holder			

5.2. Cancellation

- No cancellation charges up to 4 days before arrival.
- In the event of later cancellation, a cancellation charge in the amount of the agreed rate for the entire stay will be charged to the credit card indicated.
- In case of no show and/or early departure, the agreed rate for the entire stay will be charged to the credit card indicated.
- Any change of reservation must be made in writing.

I herewith authorise the Vienna Grand Hotel to debit cancellation charges, if any, to the credit card indicated above.

Guest's signature: _____ **Date:** _____

Confirmation by the hotel: _____